Dear IRG Members and Experts,

According to the resolution IRG M41.1 approved by IRG#41 in Tokyo, Japan, the 42st meeting of the Ideographic Rapporteur Group (IRG) will be held in Qingdao hosted by China (Host organization: China Electronics Standardization Institute) from May 19 – 23, 2014.

**LOCATION:**
Meeting Room: 21 floor, Litian Hotel, 87 west Hong Kong Road, Shi’nan District, Qingdao, China (青岛市市南区香港西路87号，丽天大酒店21层会议室)

**Date/Time:**
IRG #42 will start on Monday, May 19, 2014 at 10am and conclude on Friday, May 24, 2014.

**IRG members are requested to review the tentative agenda and send comment to IRG Rapporteur on or before Friday, May 9, 2014.**

Lu Qin, IRG Rapporteur
FAX: (852) 2774 0842, TEL: (852) 2766 7274, Mobile: (852) 9684 0623
Email: csluqin@comp.polyu.edu.hk

**Registration of Participants:**
To help with logistics arrangement, please to inform the Rapporteur and the meeting host, the name list of your delegates by April 25, 2014.

---

1 All members activity reports should be handed to the IRG Rapporteur by Friday, May 15, 2014 for distribution and presentation for the morning session on the 1st day of the meeting.
IRG Meeting No.42

Tentative Agenda

1. Opening speech by host

2. Administrative Items
   2.1. Roll call
   2.2. Approval of agenda items
   2.3. Assignment of meeting secretary and drafting group, other duties
       • Meeting secretary
       • Drafting group leader and members:
       • Name card Collector & Address Book Revise:
         • Participant List:
         • eMailling List:

3. Review of follow up actions:
   • Review of resolutions and action items defined by IRG#44(IRGN1980).
   • Report of WG2 #62 resolutions and follow up items (TBD)

4. Members activity reports:
   • Standardization and implementation
   • Working report of member’s Chief Editor

5. Discussion and work items in IRG #42
   5.1 CJK_F work:
   5.2 IRG PnP:
   5.3 IRG Working Document Series update if any

6. IRG Work Planning and Future Meetings
   • IRG #43 Logistics:
   • Seeking IRG #44 host (May/June. 2015).

7. Editorial/Ad hoc group Meetings
   7.1 CJK F work
   7.2 Miscellaneous

8. Other Business :

9. Closing : Approve Resolutions
Logistics Contact Person:
Ms. HUANG Shanshan
Address: Room A515, No.8, Tongjinanlu, Yizhuang BDA, Beijing, 100176, China.
TEL: +86-10-67831864
FAX: +86-10-64007681
E-mail: huangss@cesi.cn

For Visas and Invitation letters, please contact Ms. Ms. Huang through email at huangss@cesi.cn. Please provide personal particulars including name, travel document number, intended stay period.

For details on logistics information, see IRG document IRGN 1976.