Dear IRG Members and Experts,

According to the resolution IRG M42.1 approved by IRG#42 in Qingdao, China the 43rd meeting of the Ideographic Rapporteur Group (IRG) will be held in San Jose hosted by Adobe Systems and the Unicode Consortium from Nov 17 – 21, 2014.

**LOCATION:**
Meeting Room at Adobe Systems Inc, 321 Park Avenue, San Jose, CA95110-2704, USA

**Date/Time:**
IRG #43 will start on Monday, Nov. 17, 2014 at 10am\(^1\) and conclude on Friday, Nov 21, 2014.

**IRG members are requested to review the tentative agenda and send comment to IRG Rapporteur on or before Friday, Oct 31, 2014.**

Lu Qin, IRG Rapporteur
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**Registration of Participants:**
To help with logistics arrangement such as facility use and security, please inform the Rapporteur and the meeting host(Mr. Ken Lunde), the name list of your delegates by Friday Oct.31, 2014 including names, affiliations, email addresses(used for WiFi access at the meeting), and who is the Head of delegation.

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\(^1\) All members activity reports should be handed to the IRG Rapporteur by Friday, Nov. 14, 2014 for distribution and presentation for the morning session on the 1st day of the meeting.
IRG Meeting No.43

Tentative Agenda

1. Opening speech by host

2. Administrative Items
   
   2.1. Roll call
   2.2. Approval of agenda items
   2.3. Assignment of meeting secretary and drafting group, other duties
      • Meeting secretary
      • Drafting group leader and members:
      • Name card Collector & Address Book Revise:
         • Participant List: IRGN 2024
         • eMailling List: IRGN2025

3. Review of follow up actions:
   • Review of resolutions and action items defined by IRG#42(IRGN2010).
   • Report of WG2 #63 resolutions and follow up items (IRGN2026)
   • Standardization and implementation
   • Working report of member’s Chief Editor

5. Discussion and work items in IRG #43
   5.1 CJK_F1 work:
   5.2 CJK_F2 work:
   5.3 IRG PnP:
   5.4 IRG Working Document Series update if any

6. IRG Work Planning and Future Meetings
   • IRG #44 Logistics: IRGN2035
   • Seeking IRG #47 host (Oct/Nov 2016).

7. Editorial/Ad hoc group Meetings
   7.1 CJK F work
   7.2 Miscellaneous

8. Other Business :

9. Closing : Approve Resolutions

Note: All files marked yellow are pre-assigned files
Logistics Contact Person:
Dr. Ken Lunde
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345 Park Avenue, San Jose, CA 95110-2704, USA
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For Visas and Invitation letters, please contact Dr. Ken Lunde. Please provide personal particulars including name (the same as shown on your travel document), nationality, travel document number, date of birth, national body and affiliation, and intended stay period.

For details on logistics information, see IRG document IRGN2014R.