Logistics\textsuperscript{1} Arrangement for
ISO/IEC JTC1/SC2/WG2/IRG Meeting #40
Hong Kong, 20-24 May, 2013

(Co-Hosted by OGCIO, HKSARG and HK Polytechnic University)

MEETING PLACE
Room PQ 703, Hong Kong Polytechnic University, Hung Hom, Hong Kong
Meeting room: Room PQ703, Mong Man Wai Building, the Hong Kong Polytechnic University, Hung Hom, Hong Kong (Marked in the attached campus map).

Facility: Wireless connection to internet will be provided in the meeting room during the meeting. Limited printing can be handled upon request.

HOSTS
The IRG Meeting No. 40 will be co-hosted by the Office of the Government Chief Information Officer of the Hong Kong SAR Government and the Hong Kong Polytechnic University.

CONTACT PERSONS
General contact
Prof. LU Qin: csluqin@comp.polyu.edu.hk
Phone : (852) 2766 7247, (852) 9684 0623(mobile)
Fax : (852) 2774 0842

Visa and logistics:
Mr. Chiu Tin Shing: cstschiu@comp.polyu.edu.hk
Phone: (852) 2766 7324

OGCIO,HKSARG
Ms. Cendy Li : cendyli@ogcio.gov.hk
Phone (852) 3182 6722

WELCOME DINNER:
On Wed. 22 May, 2012. Details will be announced at the first day of the meeting.

VISA APPLICATION:
Passport holders of many countries do not need visa to visit HK. Please check HKSARG government Website to see if you need visa application at: http://www.immd.gov.hk/ehtml/hkvisas_4.htm

If you need invitation letter for visa/travel-permit application, please contact Mr. Chiu Tin Shing: cstschiu@comp.polyu.edu.hk. Please provide personal particulars including name, travel document number, intended stay period in case you want longer stay. If there are additional requirement from your government for travel arrangement, please send such request. Invitation letters will be issued through the Department of Computing at the HK Polytechnic University. (Note: the Hong Kong Polytechnic University is the inviting body and cannot serve as your guarantor).

\textsuperscript{1} Note: This document supersedes IRGN1898.
GENERAL DESCRIPTION MEETING LOCATION AND TRAVEL INFO
The Hong Kong Polytechnic University is 5 min. from Tsim Sha Tsui East, a very popular tourist district. It is also only 2 minutes away from the train station to ShenZhen(China), the subway system, and all the tunnel buses to Hong Kong island. There are plenty of places to eat close to campus. Tourist information can be found in the Hong Kong Tourist Association Website in a number of different languages. Please follow the links to find more information (www.hkta.org ). Tourist packages including tourist attractions and maps are available at airport and most of the hotels.

HOTELS
Many travel agencies provide good travel packages to HK. In fact, you can almost stay in any hotel in HK which would have good access to HK Polytechnic University by Train, MTR, or bus. Taxi is also plentiful. Special arrangements are made with two hotels within walking distance to campus:

1. Hotel Harbour Plaza Metropolis(http://www.harbour-plaza.com/hpme), right next to the Hung Hom Train station, starting at rate HKD 900(including tax).
2. Ramada Hotel Kowloon(http://www.ramadahongkong.com/ ) in TST area, starting rate HKD 700 + tax. (note: the transportation charge if selected in the reservation form is for one way travel between airport-hotel ).

The reservation forms prepared by the hotels are ready for download. Please fill up the form and send reservation directly to your choice hotel for reservations.

HONG KONG POLYTECHNIC UNIV. INFORMATION
Univ. Website: http://www.polyu.edu.hk
Dept of Computing Website: http://www.comp.polyu.edu.hk
Campus Map: http://www.polyu.edu.hk/fmo/facilities/images/Leaflet-Campus.gif

Locations for lunches on Campus
Due to special situation this year, student canteens on campus are not open to visitors. But there are still some smaller coffee shops which welcome visitors(their locations are marked on the map). For off campus eating, there should be many eatery places in T.S.T. East(尖東) and Metropolis Plaza (紅磡都會大廈) which are only about 10 minutes walks from campus.

Catering Location A:

<table>
<thead>
<tr>
<th>Restaurant</th>
<th>Location</th>
<th>Service</th>
<th>Type of food</th>
</tr>
</thead>
<tbody>
<tr>
<td>Theatre Lounge 劇院茶座</td>
<td>G/F, Chung Sze Yuen Building adjacent to Chiang Chen Studio Theatre 鍾士元樓地下，鄰接蔣震劇院</td>
<td>Waiter-service 服務生</td>
<td>International 多國美食</td>
</tr>
</tbody>
</table>

Catering Location B:

<table>
<thead>
<tr>
<th>Restaurant</th>
<th>Location</th>
<th>Service</th>
<th>Type of food</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coffee Habitu 咖啡亭</td>
<td>G/F, Between GH GH 樓地下</td>
<td>Simple food and coffee 櫃檯</td>
<td>Fast-food 快餐</td>
</tr>
</tbody>
</table>

Catering Location C:

<table>
<thead>
<tr>
<th>Restaurant</th>
<th>Location</th>
<th>Service</th>
<th>Type of food</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lawn Café</td>
<td>G/F &amp; 1/F of N Block</td>
<td>Semi-table</td>
<td>Sandwiches</td>
</tr>
</tbody>
</table>
**Food at Hung Hom MTR Station:**

<table>
<thead>
<tr>
<th>Restaurant</th>
<th>Location</th>
<th>Service</th>
<th>Type of food</th>
</tr>
</thead>
<tbody>
<tr>
<td>McDonald’s</td>
<td>Restaurant No.2, Mezzanine Level, MTR Hung Hom Station, Kowloon</td>
<td>Self-service</td>
<td>Fast-food</td>
</tr>
<tr>
<td>Maxim’s Express</td>
<td>Restaurant No.1, Mezzanine Level, MTR Hung Hom Station, Kowloon</td>
<td>Self-service</td>
<td>Fast-food</td>
</tr>
</tbody>
</table>
Take elevator at Block P to 7th floor, Meeting place: Room PQ703, Mong Man Wai Bldg.

Catering Information at Hung Hom MTR Station

TST East Area has many Restaurants and fast food, and local takeaway snacks (Take walkway path at Block D to TST East)

Catering Location A
G/F, Chong Sze Yuen Bldg

Catering Location B
G/F, between Blocks GH

Catering Location C
G/F & 1/F of Block N