IRG N1937

Information for the Meeting of
ISO/IEC JTC 1/SC 2/IRG #41, 2013-11-18/22, Tokyo, Japan

1. HOST ORGANIZATION

Information Processing Society of Japan / Information Technology Standards Commission of Japan (IPSJ/ITSCJ) (on behalf of JISC)

2. HOST CONTACT

Ms. Toshiko Kimura
IPSJ/ITSCJ
Room 308-3, Kikai-Shinko Kaikan
3-5-8, Shiba-koen, Minato-ku
Tokyo 105-0011, Japan

TEL: + 81 3 3431 2808
FAX: + 81 3 3431 6493
E-mail: kimura@itscj.ipsj.or.jp

3. MEETING PLACE

Room #: Seminar 1 (研修1号室)
Basement 3 floor, Kikai-Shinko Kaikan
3-5-8, Shiba-koen, Minato-ku
Tokyo 105-0011, Japan

Kikai-Shinko Kaikan (機械振興会館)
"Kikai-Shinko Kaikan" is located within walking distance from any of the following train stations. It is just in front of "Tokyo Tower". Please see the map below.

- 6-minute walk from Kamiyacho Station, Tokyo Metro Hibiya Line, Exit No. 1
- 8-minute walk from Onarimon Station, Toei Mita Line, Exit No. A1
- 10-minute walk from Akabanebashi Station, Toei Oedo Line, Akabanebashi Exit
- 10-minute walk from Daimon Station, Toei Asakusa Line/Oedo Line, Exit No. A5
- 15-minute walk from Hamamatsucho Station, JR line

Please see the transportation guide at http://www.jspmi.or.jp/english/about/access.html for more details.

Subway Route map is available at http://www.tokyometro.jp/station/common/pdf/rosen_eng.pdf

4. HOTEL INFORMATION

Hotels around the meeting place are listed in Attachment. The recommended hotel is Shiba Park Hotel on the top.

5. TRANSPORTATION (From Narita Airport to Shiba Park Hotel)

a) Airport Limousine bus
The Airport Limousine Company runs several shuttle buses each day between the hotel and Narita Airport. The fare is 3,000yen. See: http://www.limousinebus.co.jp/en/

b) JR Narita Express
Japan Railway Narita Express service is also available from the airport to Tokyo station. The fare is 2,940Yen per person. See: http://www.jreast.co.jp/e/nex/index.html Ticket can be purchased at Japan Railway ticketing counter located on the basement floor of the airport. Taxi fare from Tokyo station to Shiba Park Hotel is approximately 1,500 Yen.
6. PASSPORT, VISA and VACCINATION

Participants are advised to check regulations regarding passport, visa and vaccination and particularly regarding length of notice for obtaining a visa, if required, with their travel agency. If you need any documents for acquisition of visa, please contact the host (kimura@itscj.ipsj.or.jp) immediately.

(end of documents)
## List of Hotels around Kikai-Shinko-Kaikan

<table>
<thead>
<tr>
<th>Name of Hotel</th>
<th>Address &amp; Tel. No. &amp; Fax No.</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Shiba Park Hotel</strong></td>
<td>Shiba-koen, 1-5-10, Minato-ku, Tokyo, 105 Japan</td>
<td><a href="http://www.shibaparkhotel.com/en/">http://www.shibaparkhotel.com/en/</a></td>
</tr>
<tr>
<td></td>
<td>TEL : +81-3-3433-4141 FAX : +81-3-3473-4142</td>
<td></td>
</tr>
<tr>
<td><strong>Tokyo Prince Hotel</strong></td>
<td>3-3-1, Shiba-koen Minato-ku, Tokyo 105-8506</td>
<td><a href="http://www.princehotels.com/en/tokyo/">http://www.princehotels.com/en/tokyo/</a></td>
</tr>
<tr>
<td></td>
<td>TEL.:+81 3-3432-1111 FAX.+81 3-3434-5551</td>
<td></td>
</tr>
<tr>
<td><strong>The Prince Park Tower</strong></td>
<td>4-8-1, Shiba-koen Minato-ku, Tokyo 105-8563</td>
<td><a href="http://www.princehotels.com/en/parktower/">http://www.princehotels.com/en/parktower/</a></td>
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<tr>
<td><strong>Tokyo</strong></td>
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<tr>
<td><strong>Atagoyama Tokyu Inn</strong></td>
<td>1-6-6, Atago, Minato-ku Tokyo 105-0002</td>
<td><a href="http://www.tokyuhotelsjapan.com/en/TI/TI_ATAGO/index.html">http://www.tokyuhotelsjapan.com/en/TI/TI_ATAGO/index.html</a></td>
</tr>
<tr>
<td></td>
<td>TEL.+81 3-3431-0109 FAX.+81 3-3431-0434</td>
<td></td>
</tr>
<tr>
<td><strong>Shiba Daimon Hotel</strong></td>
<td>2-3-6 Shiba-koen Minato-ku, Tokyo 03-3431-3716</td>
<td><a href="http://www.shidadaimonhotel.co.jp/e/">http://www.shidadaimonhotel.co.jp/e/</a></td>
</tr>
<tr>
<td></td>
<td>03-3434-5177</td>
<td></td>
</tr>
<tr>
<td><strong>Tokyo Grand Hotel</strong></td>
<td>2-5-3, Shiba, Minato-ku Tokyo</td>
<td><a href="http://www.tokyogrand.gr.jp/eng/index.html">http://www.tokyogrand.gr.jp/eng/index.html</a></td>
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<tr>
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<td>TEL.+81 3-3456-2222 FAX.+81 3-3454-1022</td>
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<tr>
<td></td>
<td>TEL.03-5777-7722 FAX.03-5777-7723</td>
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All of the above hotels are within walking distance from the meeting place.